

256 Glyn Street, Hatfield, Pretoria, 0083
Private Bag X278, Pretoria, 0001
+27 12 003 1800
Enquiries: Thaga.D@qcto.org.za
Tel: 012 003 1843 / 5626 / 0103

Accreditation Number: 01-QCTO/SDP290618-2620

Head of Institution
Bellview Institute of Distance Learning (Pty) Ltd
2012/051958/07
Unit 53B, Mega Park Corner Peter Barlow and Robert Sobukwe Road Bellville South
CAPETOWN
01 Western Cape
7530

E-mail: liliana@skillsacademy.edu.za

Dear Sir/Madam Liliana De Freitas,

Accreditation of Bellview Institute of Distance Learning (Pty) Ltd Trading as Bellview Institute of Distance Learning (Pty) Ltd as a Skills Development Provider (SDP)

The subject above refers:

The Quality Council for Trades and Occupations (QCTO) has set policies to accredit Skills Development Providers (SDPs). This is to ensure that education and training in occupations and trades offered in the country is credible and valid. This is in accordance with the Skills Development Act (SDA), (Act No 97 of 1998) Chapter 6C as well as the Continuing Education and Training Act 16 of 2006.

The QCTO, after receiving your application, conducted a site inspection of the above institution premises, and we here by Accredit Bellview Institute of Distance Learning (Pty) Ltd to offer the following qualifications/programmes at the above accredited physical address for a period of 5 Years starting from 2018-06-28T22:00:00+00:00 to the 2023-06-27T22:00:00+00:00:

Qualification / Programme Title	NQF Level	ID or OFO Code	Minimum Credits
National Certificate: N4 Legal Secretary	NQF Level 05	66880	60
National Certificate: N5 Legal Secretary	NQF Level 05	66959	60
National Certificate: N6 Legal Secretary	NQF Level 05	67004	60

Yours sincerely



Mr Emmanuel R Mbuwe
Chief Director: OQA

Date: 2018-06-28T22:00:00+00:00

Accreditation Number: 01-QCTO/SDP290618-2620

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Annexure A:

Accreditation Number: 01-QCTO/SDP290618-2620

Bellview Institute of Distance Learning (Pty) Ltd is hereby Accredited to offer the following qualifications / Programmes at the accreditation address given below:

Qualification / Programme Title	NQF Level	ID or OFO Code	Minimum Credits
National Certificate: N4 Legal Secretary	NQF Level 05	66880	60
National Certificate: N5 Legal Secretary	NQF Level 05	66959	60
National Certificate: N6 Legal Secretary	NQF Level 05	67004	60

Accredited Address:

Bellview Institute of Distance Learning (Pty) Ltd
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An application to effect any change of address or location that warrants movement of the current domicile to another should be forwarded to the QCTO before moving. Training learners after re-locating to new premises without the revised accreditation letter is against QCTO policy, and learner training and results will not be considered for the qualification in such a case.

Your institution should submit learner information data quarterly to the QCTO in accordance with the load specifications as provided by the QCTO. Ensure you reference the accreditation number when submitting your electronic data files to the QCTO during your data load cycles.

QCTO quality Assurance department will from time to time send forms and documents that need to be filled and complied to, as per the QCTO policies. Ensure that your institution complies with all requirements.

Quality Assurance representatives from the QCTO, SETA's or QCTO partners may from time to time visit the institution without any prior notice, and conduct quality assurance audits.

Qualification documents and supporting curriculum documents as well as policies can be found at: <https://www.qcto.org.za/> and <https://www.saqa.org.za/>.

Period of Accreditation: 5 Years

Accreditation Start Date: 2018-06-28T22:00:00+00:00

Accreditation End Date: 2023-06-27T22:00:00+00:00

Yours sincerely



Mr Emmanuel R Mbuwe
Chief Director: OQA

Date: 2018-06-28T22:00:00+00:00

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